

**COUNCIL
29 FEBRUARY 2024**

PUBLIC DOCUMENT

TITLE OF REPORT: NOTICE OF MOTIONS

The following amendments (as per track changes) to a Motion submitted, due notice of which has been given in accordance with Standing Order 4.8.12.

To be moved by Councillor Ralph Muncer and seconded by Councillor David Levett

Motion on Four-Day Week:

In January 2023, South Cambridgeshire District Council began trialling a four-day working week for Officers.

In response to this trial, the Department for Levelling Up, Housing, and Communities issued non-statutory guidance to local authorities in England who are considering adopting a four-day working week stating that “Councils which are undertaking four-day working week activities should cease immediately and others should not seek to pursue in any format”.

It was announced by the Service Director (Resources) in August 2023 that North Hertfordshire District Council would implement a policy of ‘Meeting Free Friday’ for Officers.

This Council notes that Local Authorities have a statutory requirement, as defined in Part 1 of the Local Government Act 1999, to adhere to the Best Value Duty by “making arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness”.

Council resolves that it will not implement, trial, experiment, or pilot (or equivalent) a four-day organisational working week for Officers, and that it will continue to support a full **five-day** organisational working week for Officers, thereby enabling this authority to fulfil its statutory obligations, whilst ensuring the provision of cost-effective and efficient delivery of services to residents in North Hertfordshire (acknowledging that employees have the legal right to request flexible or part time working).

Proposed by: Cllr Ralph Muncer

Seconded by: Cllr David Levett